



NANP 2025 Annual Conference & Expo

Exhibitor Terms & Conditions

1. Agreement to Conditions

Each exhibiting company and its employees agree to abide by these terms and conditions. It is understood and agreed that the sole control of the exhibit hall rests with the National Association of Nutritional Professionals, further known as NANP. Exhibit booths and sponsor types are not exclusive; it is possible that more than one company with similar products will participate in our event.

2. Application & Eligibility

An Application for booth space must be made online and be executed by an individual who has the authority to act for the applicant. Booth reservations will be confirmed once full payment is processed. NANP reserves the right to refuse any application deemed inappropriate to the scope of the Conference or attendees.

3. Multi-Level Marketing (MLM)

It is NANP policy that no multi-level marketing (MLM) companies or independent associates shall be permitted to exhibit at HEALCon, which includes businesses whose products, services, or business models are based on a multi-level marketing model or connected to such businesses as independent associates. By signing the exhibitor contract, vendors agree not to display, sell, or discuss any MLM products or services at the Conference. Any exhibitor who brings such products to the Conference will be asked to remove them and may be asked to vacate the conference booth without any refund.

4. Assignment of Space

The exhibitor understands and agrees that NANP has sole discretion on the assignment of booths and is under no obligation to assign the Exhibitor any booth preferences. NANP reserves the right to alter the Exhibitor's assigned location at any time at its sole discretion if deemed in the best interests of the exhibit. NANP also reserves the right to modify the exhibit hall floor plan at any time.

5. Subletting or Sharing Space

No Exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted or exhibit therein any other goods, apparatus, etc. than those manufactured or sold by the Exhibitor in the regular course of business. Sub-divisions and subsidiary organizations that share space with a parent company will not be recognized as Exhibitors. This includes selling products, programs, or services by those individuals acting as booth personnel for their own unique business other than the company they are working for as the booth personnel.

6. Exhibitor Admission and Access

Exhibitors receive two (2) complimentary exhibitor/booth personnel registrations per booth rented. Additional exhibitor registrations may be purchased. All company representatives must register upon arrival and wear NANP-furnished identification badges at all times. Exhibitor registrations are non-refundable. Exhibitors and distributors will be allowed to enter the Exhibit Hall thirty (30) minutes before the Exposition opens each day.

7. Payment

The completed online application must be accompanied by payment in full. Applications not accompanied by the appropriate fee will be delayed in processing and space assignment.

8. Cancellations/Refunds

Cancellations must be made in writing via email; they cannot be taken over the phone. Cancellations are effective as of the date of receipt. Any Exhibitor cancellation on or before Friday, January 31, 2025, will receive a fifty percent (50%) refund. No refund of any fees will be made if cancellation is received after Friday, January 31, 2025. (No exceptions)

Reductions or downsizing in booth space or package type will be treated as booth cancellations; refunds will be made accordingly.

Exhibitors are considered "no show" if the company does not occupy and exhibit in the designated space by 4:00 pm on Thursday, May 1, 2025. NANP has the right to use "no show" exhibit space in such a manner as it may deem in the Exposition's best interest. Cancellations or no-shows will not receive any refund or credit toward a future conference.

9. Insurance

NANP shall not be liable for loss or damage of any article of equipment or property of Exhibitor that Exhibitor may suffer during installation or removal or during the exhibit itself because of robbery, fire, accident, or any other destructive cause. The Exhibitor must purchase insurance. Exhibitor shall, at its own expense, secure and maintain through the period of the exhibit, inclusive of move-in and move-out days, the following insurance: (a) workers' compensation insurance; (b) employer's liability insurance with limits not less than \$500,000 each accident; and (c) comprehensive general liability insurance with limits not less than \$2,000,000 each (occurrence combined single limit) for bodily injury and property damage. A Certificate of Insurance, including comprehensive general liability and liability insurance policies, shall name "The National Association of Nutrition Professionals" in the Certificate Holder Section. If requested, a copy of this certificate must be submitted to NANP.

10. Booth Set-up and Display

No part of any display shall obstruct the view of adjacent booths. No display part may be over eight (8) feet in height, ten (10) feet in width, or eight (8) feet deep.

Any display that includes audio/visual equipment or sound must be kept at a volume not exceeding that of normal conversations, 80 decibels. It must not interfere with neighboring Exhibitors and must be devoted exclusively to the business of the Exhibitor. The operator must be in the space, not in the aisle.

11. Installation, Set-up, and Removal of Exhibit Booth

Specific requirements as to the time for installation and dismantling of exhibits shall be supplied to each Exhibitor. Such requirements shall be binding upon the Exhibitor as fully set forth herein. All displays must be in place and set up thirty (30) minutes before the show's official opening. Unloading/set-up may begin at noon and end at 5:30 pm on Thursday, May 1, 2025. Space not occupied or set up by 5:00 pm on Thursday, May 1, 2025, may be re-assigned for other purposes by NANP.

All booths and displays must remain fully intact throughout the entire Exposition, starting Thursday, May 1, 2025, at 5:30 pm and ending Saturday, May 3, 2025, at 5:30 pm. **Any exhibit booth that is**

dismantled or removed in whole or part before the end of the Expo, Saturday, May 3, 2025, at 5:30 pm, will be fined \$500.

All exhibit booths will be completely dismantled and removed by 10:00 pm on Saturday, May 3, 2025. Any exhibitor who has not removed their booth entirely by that time will incur additional fees.

12. Exposition Hours

All booth personnel will adhere to the exposition's open and close hours. Failure to vacate the exposition hall at the close times may result in additional fees to exhibitors in order for NANP to retain staff to lock the room once it is fully vacated.

13. Use of Space

Exhibits shall be shown only in the official exhibit areas as established by NANP. Neither exhibitors nor non-exhibitors shall be permitted to display articles, equipment, or information concerning services in public areas or other rooms outside the exhibit hall during the Conference. Only snack and meal sponsors will be permitted to place items on beverage and food stations.

14. Protection of Exhibit Facility

Exhibitor shall not use the exhibit facilities or permit them to be used by any employee, patron, contractor, or invitee: (a) for any illegal purpose; (b) in conflict with any applicable law, ordinance, rule, or regulation of any governmental authority; (c) in any manner that could violate the insurance or increase the rate of insurance on the facilities; (d) in any manner that constitutes any waste or nuisance; (e) in any manner that causes any injury to the facilities; or (f) in violation of any applicable rule or regulation issued by the management of the exhibit facilities.

Nothing shall be posted on, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the exhibit area without permission of NANP and the proper building authority. Packing, unpacking, and assembly of exhibits shall be done only in designated areas, at specified times, and in conformity with directions of NANP or the Hotel.

15. Cancellation or Relocation of the Conference

In the event of cancellation or relocation of HEALCon, due to circumstances within NANP's direct control, the liability of NANP shall be limited to the refund of fees paid to NANP by the Exhibitor. If NANP has no control over the cancellation or relocation of HEALCon, NANP shall have no liability of any kind.

16. Right to Remove Exhibitor's Property

NANP reserves the right to remove from the conference premises any or all of the property of the Exhibitor should HEALCon be canceled or relocated, or should the Exhibitor violate any of the conditions of these Terms and Conditions. This right may be exercised without prior notice and without hearing.

17. Violation of the Terms & Conditions

Any of the following actions by an exhibitor shall constitute a violation of the conditions of the Terms and Conditions.

- a. Violation of any municipal, provincial, or federal laws, rules, or regulations, including safety codes
- b. Failure to follow the procedures prescribed in the entire Terms & Conditions sections 1 through 23
- c. Failure to remove property from the expo area upon cancellation or relocation of the Conference

18. Liability

- a. NANP undertakes no duty to exercise care, nor does it assume any responsibility, for the protection and safety of the Exhibitor, his officials, agents, or employees, or for the protection of the property of the Exhibitor or their representatives, or of property used in connection with the exhibit, from theft or damage or destruction by fire, accident or other causes. Small and easily portable articles shall be adequately secured or removed after exhibition hours and placed in safekeeping by the Exhibitor. Any protection exercised by NANP shall be deemed purely gratuitous on its part and shall in no way be construed to make it liable for any loss or inconvenience suffered by the Exhibitor.
- b. The Exhibitor agrees to indemnify and hold NANP and its agents harmless from all such claims and all claims or liability of any nature whatsoever arising from the Exhibitor's activities or any of their representatives or from the display or display use of the property of the Exhibitor.
- c. NANP shall not be liable for any failure to deliver space to an exhibitor or for the loss of allotted space of an exhibitor who has contracted for exhibit space under the terms of this agreement if non-delivery is due to any one of the following causes: destruction of or damage to the building or the exhibit area by fire or acts of God, acts of a public enemy, strikes, the authority of the law, or any cause beyond the control of NANP.

19. Exhibit Services

The official service contractor will provide all exhibit services. This service contractor is the exclusive provider of all exhibit services for HEALCon 2025. These services include but are not limited to shipping, drayage, rental exhibits, floral, rental labor, on-site shipping services, electrical distribution, and booth furnishings. Upon approval of the application and processing of the payment, Exhibitors will be provided with direct contact with the service contractor to arrange individual services. All services ordered are to be paid by the Exhibitor directly to the contractor.

20. Shipment of Exhibits and Supplies

By contractual requirements, all supplies must be shipped through the official service contractor. **The hotel will not accept items shipped directly to them for the exhibit hall.**

21. Children and Pet Policy

Due to liability restrictions, no one under the age of 18 (including infants and toddlers) or pets will be allowed in the exhibit hall at any time. There are no exceptions.

22. Violations

If the Exhibitor defaults in the performance of any of these Terms and Conditions (including payment of fees, maintenance of insurance, and compliance with all rules and requirements concerning the use of the exhibit facilities), NANP shall be entitled to recover any damages caused, in whole or in part, by such default, including liquidated damages. NANP shall be entitled to pursue all appropriate remedies and to recover attorney's fees and costs. To secure the performance of the Exhibitor's obligations under these Terms and Conditions, the Exhibitor hereby grants NANP a lien against all property of the Exhibitor in the exhibit space.

23. Amendment to Terms and Conditions

Any matters or questions not explicitly covered by the terms and conditions contained herein shall be subject to the sole discretion of NANP. NANP may, in its sole discretion, make reasonable changes, amendments, or additions to these Terms and Conditions. Any such modifications shall be binding to both parties equally with the other terms and conditions contained herein.